

PEER TEAM REPORT
ON
INSTITUTIONAL ACCREDITATION OF THE

Matsyodari Shikshan Sanstha's, Arts, Commerce
& Science College, Jalna, Maharashtra

Visit Dates: 12th – 14th September, 2012

Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
NAGARBHAVI, BANGALORE – 560 072

**PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION
OF MATSYODARI SHIKSHAN SANSTHA'S, ARTS,
COMMERCE & SCIENCE COLLEGE, JALNA,
MAHARASHTRA**

Section I: GENERAL	Information
1.1 Name & Address of the Institution	Matsyodari Shikshan Sanstha's Arts, Commerce & Science College, Near Motibag, Jalna – 431 213, Maharashtra
1.2 Year of Establishment :	1983
1.3 Current Academic Activities at the University. :	
<ul style="list-style-type: none"> • Faculties/ Schools: • Departments/ Centres: • Programmes/ Courses offered • Permanent Faculty Members: • Permanent Support Staff: • Students 	03 <i>PG : 11 UG : 03 Research : 06</i> 18 34 25 UG – 1114 PG - 567
1.4 Three major features in the Institutional Context :	<ul style="list-style-type: none"> • The institution provides educational facilities to the poor, needy and backward class students of this region. • Appreciable infrastructure being optimally used. • The college has CCTV and Bio-metric attendance system.
1.5 Dates of visit of the Peer Team (A detailed visit schedule is attached):	September 12th, 13th & 14th, 2012
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairman:	Prof. T.C. Shivashankar Murthy Vice- Chancellor, Mangalore University, Mangalgangotri, Konaje-574199, Karnataka
Member Coordinator/NAAC Coordinator:	Dr. U. Subba Rao (Former Professor, BRAOU) Plot No. 61, Flat No.6, Siddhartha Apartments, Siddhartha Nagar, Hyderabad-500038, A.P.
Member :	Dr. N.C. Chandrasekaran (Former Principal, Kandaswami Kandar's College, Velur, Dist. Namakkal, Tamil Nadu), 4/26, South Street, Nanjai Edayar (Post), Velur (Namakkal)-638182, Tamil Nadu.
NAAC Coordinator	Dr.(Mrs.) K. Rama

Section II: CRITERION WISE ANALYSIS	Observations
2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> • The syllabi of the courses are designed by the Parent University through its Board of Studies. • The staff members of the college are in the Board of Studies of the University and play significant role in preparing the syllabi. • The College and Parent University has taken care to include ICT in curriculum.
2.1.2 Academic flexibility:	<ul style="list-style-type: none"> • The Institution offers number of programme options. • The college offers self finance programmes. • The college adopted semester system.
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> • The college obtains feedback on syllabus, curriculum, library and teachers. • Collect feedback from alumni regarding teaching-learning process. • Suggest important changes in the curriculum through the staff members to the Parent University.
2.1.4 Curriculum update	<ul style="list-style-type: none"> • Syllabi of almost all the courses are revised after three years as per rules and regulations of the Parent University and UGC. • The students of all the courses study courses on computers and environmental science along with the regular subjects.
2.1.5 Best Practices in Curricular aspects :	<ul style="list-style-type: none"> • Tutorials, written tests and seminars arranged every year. • Introduction of Semester System from 2009-10.
2.2 Teaching- Learning & Evaluation:	
2.2.1 Admission Process and Student Profile:	<ul style="list-style-type: none"> • Transparent admission process through prospectus/institutional website/regional and local news papers, posters, banners and pamphlets. • Admissions are made on first come first serve basis. • Reservation of seats as per rules of the Government of Maharashtra / Government of India.

2.2.2 Catering to the diverse needs:	<ul style="list-style-type: none"> • Awareness about the importance of higher studies for women is created by counselling. • Care has been taken to facilitate easy movement of differently abled students. • Advanced and slow learners are identified by the concerned lecturers during their introduction and interaction. • Slow learners are suggested reference books and personal counselling given by faculty members.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> • Academic calendar contain the schedule of curricular, co-curricular and extra- curricular activities. • At the beginning of the year, all lecturers instructed to prepare individual, annual teaching plan. Administration supervises that teaching plans are adhered to. • Study tours, projects and field work are a part of teaching programme. • All UG and PG courses have seminars and usual class room interaction.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Faculty members are selected as per UGC guidelines. • College appoints additional faculty to teach ICT. • Out of 34 teachers, 5 have M.Phil & Ph.D., 19 have Ph.D., 6 have M.Phil. and remaining 4 registered for Ph.D.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> • Evaluation methods such as Question Paper Pattern, marks distribution, probable date of examination are provided to students at the beginning of the course. • Both external examination and internal assessment are conducted. • Recounting, reevaluation are permitted and students have the right to get photocopies of the answer books. • Internal tests, home assignments, seminars and periodic evaluation of practicals, project work, field work and tours are conducted.
2.2.6 Best Practices in Teaching-learning and Evaluation:	<ul style="list-style-type: none"> • Internal tests and tutorials have been made compulsory for almost all courses. • Evaluation of teachers by students is carried out by every year. • Students have the right to obtain photocopy of answer sheets and appeal for revaluation.

2.3 Research, Consultancy & Extension:	Observations
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • The College has research committee to facilitate, monitor and promote research activities among the faculty. • Govt. of Maharashtra granted permission to start research centres in six subjects of the college. • College sanctions leave to complete the research work.
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> • Many faculty are recognized as research guides. Published 47 papers in international journals, 120 papers in national journals and 40 in state level journals. • Faculty members have presented 155 research papers at different regional, state, national and international conferences. They have also published 24 books. • The college has 1 major and 14 minor research projects sanctioned by UGC.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • Nil
2.3.4 Extension Activities:	<ul style="list-style-type: none"> • Various training programmes organized for the staff of Balawadis, Anganawadis, Mahila Training Centres. • Organizes programmes and activities in collaboration with Parent University and NGO's like Rotary Club, Lions Club, Innerwheel Club and Mission hospital of Jalna for extension activities. • NSS unit of the college recognized as the best NSS unit of the University. • NSS units undertake programmes such as sanitation, awareness programmes.
2.3.5 Collaborations:	----
2.3.6 Best Practices in Research, Consultancy and Extension:	<ul style="list-style-type: none"> • Many faculty have completed their research work leading to M. Phil. and Ph. D. • College encourages students to present papers. • College obtained permission to start research centres.

2.4 Infrastructure and Learning Resources:	Observations
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> • The college has class rooms, science laboratories, library building, examination hall, computer laboratory and audiovisual hall. • Sports facilities for outdoor games available. • There is one girls hostel and one more is being completed.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • The college provides required budget. • The college has not appointed separate staff for maintenance and repairs. • College supervision and development committee supervises the maintenance of infrastructure.
2.4.3 Library as a Learning Resource:	<ul style="list-style-type: none"> • The college has the Library Advisory Committee. It plans the development of library and considers library budget. • The College has the open access to collection of books and materials for faculty and research students and closed access facilities to resources for other users. • The College Central Library has 8 computers with internet facility. Reprographic and photocopies facilities are available. • 17007 book titles and 38675 volumes and 7405 reference books available in the library.
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> • Central Library has internet services, OPAC (Online Public Access Catalogue) system. It also has licensed international SOUL software. • College has INFLIBNET, N-List membership for e-books and e-journals. • Educational CD's/DVD's available in the central library.
2.4.5 Other Facilities:	<ul style="list-style-type: none"> • College has sports and cultural committee and it has guest house, vehicle parking, canteen, telephone and drinking water facility, and open study centre. • The college has separate girls room and departmental rooms. • The college has a meditation hall and rain water harvesting storage facility.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources:	<ul style="list-style-type: none"> • Pollution free atmosphere and large number of trees on the campus. • The college awarded "Vanashri" award for plantation.

2.5 Student Support and Progression:	Observations
2.5.1 Student Progression:	<ul style="list-style-type: none"> • About 70% students of UG take admission to PG courses. • About 50% PG students are employed in all fields. • Passing percentage of the college is higher than the university average.
2.5.2 Student Support:	<ul style="list-style-type: none"> • College has provided the infrastructure to APEX centre Academy for conducting coaching classes for many competitive examinations. • College regularly publishes its updated prospectus. • College has implemented earn and learn scheme. • It has separate Canteen.
2.5.3 Student Activities:	<ul style="list-style-type: none"> • College has alumni association and association provides uniform to poor students. • Separate sports building available and provides sport coaching. • College annually publishes a magazine called 'NIRZAR' for creative writing. • Student council exists. • Students are given representation in NSS Advisory Committee, Annual Social Gathering Committee.
2.5.4 Best Practices in Student Support and Progression:	<ul style="list-style-type: none"> • Fee concession, incentives to sports persons, meritorious and economically backward students. • Medical checkup and blood donation camps held every year
2.6 Governance and Leadership:	observations
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> • The management gives sufficient freedom to the Principal. • Institution has duly constituted "Local Managing Committee" and the "College Administration and Supervision Committee". • The representatives of the staff and the management meet periodically to exchange views.

2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> The organizational structure has “Matsyodari Shikshan Sanstha”, Local Managing Committee, Committee for co-curricular and extra-curricular activities, Administration Committees. Almost all the activities of the college are carried out by administrative and academic committees involving the teachers as members.
2.6.3 Strategy development and deployment:	<ul style="list-style-type: none"> The perspective institutional plans developed by the Principal in consultation with the management, Vice- Principal, senior faculty members and non-teaching staff. The academic calendar includes the list of various events, programmes and activities. Obtained feedback are considered while making policy decisions
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> The teaching staff recruited as and when vacancy created strictly as per UGC norms, Parent University and Govt. rules. Non-teaching staff is recruited as per circular from Maharashtra State of the Higher Education. Self appraisal methods and student evaluation of teachers are used to evaluate the academic performance of the teachers.
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> College is under grant in aid and gets 100% grants from the Govt. for Arts & Commerce faculty. The college has started self financing courses. Adequate budgetary provisions to meet day to day expenses.
2.6.6 Best Practices in Governance and Leadership:	<ul style="list-style-type: none"> There is teamwork and cordial interpersonal relationship.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> The college has an administration and supervision committee which supervises and assesses the internal quality of the staff members. The college gets self appraisal reports and grievance application etc. The student council plays a very significant role in quality assurance.

2.7.2 Inclusive practices:	<ul style="list-style-type: none"> • Scholarship facilities are available for socially backward class students. • Government of Maharashtra provides concession to economically backward class students. • College follows the guidelines of the Parent University for achieving gender balance. • Students of rural areas come to the college for getting education.
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> • The Governing Council conducts regular meetings and plan strategies for implementation. • College Supervision and Administration Committee consider the views of Parents and Alumni. • The college receives good cooperation from all the stakeholders.
Section III: OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Appreciable Infrastructure • Caters to the academic needs of the rural and backward region of Maharashtra. • College has introduced Semester System. • Participatory decision making. • Safe and conducive environment for students. • College has CCTV and bio-metric attendance facilities.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Inadequate number of teachers for non-grant PG courses. • Laboratories for science subjects are inadequate. • There is no formal alumni association. • There is no collaborations and consultancy. • There is no formal placement centre.
3.3 Institutional Challenges:	<ul style="list-style-type: none"> • Few research papers are published in the reputed referred journals. • Initiate strategies to offer more courses in the emerging areas. • Develop expertise to offer consultancy and collaborations. • Integration of ICT in teaching - learning process.
3.4 Institutional Opportunities:	<ul style="list-style-type: none"> • There is scope for collaboration with other institutions and industries. • To provide quality education to relatively backward region of Maharashtra. • Preparing students from rural background for global competitions.

Section IV: Recommendations for Quality Enhancement of the Institution

- Provide more space, modernize laboratory facilities for science courses and increase class work for PG courses as per UGC norms.
- Provide more teaching staff for teaching PG courses.
- Adequate research facilities have to be provided and more research papers to be published in the refereed journals.
- Better maintenance of infrastructure needed.
- IQAC to be made more functional.
- The formal placement and counselling centre has to be started.
- A formal alumni association has to be involved in the infrastructure development and other academic activities.
- Job – oriented, innovative, diploma and certificate courses have to be started.
- Provide more sports facilities including indoor games.
- Develop expertise to provide collaboration and consultancy.

I agree with the observations of the Peer Team as mentioned in this report.

**Signature of the Head of the Institution
with date & seal**

Name	Designation	Signature with date
Prof. T.C. Shivashankar Murthy	Chairman	
Dr. U. Subba Rao	Member Co-ordinator	
Dr. N.C. Chandrasekaran	Member	



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Matsyodari Shikshan Sanstha's
Arts, Commerce & Science College

Place : Jalna, Maharashtra

Criteria	Weightage (W_i)	Criterion-Wise Grade Point Averages (Cr_i GPA)	$W_i \times Cr_i$ GPA
I. Curricular Aspects	050	2.90	145
II. Teaching-Learning and Evaluation	450	3.07	1382
III. Research, Consultancy and Extension	100	2.40	240
IV. Infrastructure and Learning Resources	100	3.20	320
V. Student Support and Progression	100	3.50	350
VI. Governance and Leadership	150	3.13	470
VII. Innovative Practices	050	3.00	150
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 3057$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{3057}{1000} = \boxed{3.06}$$

Grade = A

Descriptor = VERY GOOD

Date : January 05, 2013



Harman
Director

- This certification is valid for a period of Five years with effect from January 05, 2013
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

**Draft Report on Institutional Accreditation of
Matsyodari Shikshan Sanstha's
Arts, Commerce and Science College, Jalna,
Maharashtra**

Visit Dates

24-25 December, 2003

**National Assessment and Accreditation Council,
Bangalore (NAAC)**

An autonomous institution of the University Grants Commission

**Draft Report on Institutional Accreditation of Matsyodari
Shikshan Sanstha's Arts, Commerce and Science College, Jalna,
Maharashtra**

Section-I

Preface

The Matsyodari Shikshan Sanstha's Arts, Commerce and Science College, Jalna, Maharashtra was established in the year 1983. The college is now situated in a spacious, beautiful and pollution-free campus of 9.5 acres. It is a non-government grant-in-aid college affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The college was started with Arts and Commerce streams. In the year 1992, Post Graduate (PG) course in English and from the year 1993, P.G. in Sociology were offered. Later on, in the year 2000 and 2002 some more PG courses were offered. The college is offering B.Sc. from the academic session 2002-03, but the college has not volunteered for assessment and accreditation of this stream. Hence, the present report of the Peer Team has no relevance to the science stream. The college received UGC recognition under Section 2(f) and 12(b) in May 1999 and February 2002 respectively. UGC has sanctioned the 10th Plan developmental grants. The mission of the college is *to make educational facilities available to the common people so as to enable them to understand life and make them capable to face the challenges of the world through all round physical, ethical and intellectual development of their personality*. Since its establishment, the institution has been working to provide quality higher education to the rural, backward and poor students of the locality.

The college offers 11 subjects at Under Graduate (UG) Arts level and the UG Commerce course. Ten PG courses are also offered by the college. English, Marathi, Hindi and Urdu are the options for the second language subject. Out of the 35 teachers 26 are permanent and

9 are temporary. There are four teachers on clock hour basis to meet the academic requirements. There are 23 non-teaching staff members in the college.

The temporal plan is annual. The unit cost of education is Rs.10,413/-. The college has support services like Central Library, Computer Centre, Sports facilities, two Guest rooms, Canteen, Vehicle Parking place and Open study centre.

The college volunteered to be assessed by NAAC and submitted its Self Study Report in August 2003. A Peer Team consisting of Prof. S.P. Singh, Vice Chancellor, Guru Nanak Dev University, Amritsar; Prof. J.K. Mohapatra, Professor of Political Science, Berhampur University, Orissa and Prof. N.J. Chinoy, former Director, School of Sciences and Head, Department of Zoology, Gujarat University, Ahmedabad as members was constituted to visit the college and validate the Self-Study Report. The Peer Team visited the college on 24th and 25th December 2003. Dr. Jagannath S. Patil, Assistant Advisor, NAAC coordinated the Peer Team visit.

The Peer Team perused and analysed the Self-Study Report of the college. During the visit the Team went through all relevant documents, visited the departments and facilities. The Peer Team interacted with the members of the Managing Committee of the college, the in-charge Principal, the teachers, non-teaching staff, students, parents and alumni of the college. After this exercise and keeping in view the criteria identified by NAAC, the Team has drafted the report in the following pages.

Section – II

Criterion-wise Analysis

Criterion-I : Curricular Aspects

The college is offering eleven elective subjects such as Marathi, Hindi, English, Urdu, Political Science, Geography, History, Psychology, Public Administration, Sociology and Economics at UG Arts level. At the UG Commerce level the students have the options to

choose one elective out of 7 subjects offered in the first year. They have also options to choose elective subjects in the second and third year of their study. PG courses in Marathi, Political Science, Sociology, Economics, Psychology, Hindi, History, Geography, English and Public Administration are offered by the institution. The goal of the college is to make educational facilities available to the rural and poor students of the district. There is flexibility to pursue a programme keeping in view the socio-economic conditions. Teachers of the college have served in the Board of Studies of the University and some of them are Chairmen of the respective Boards. They have contributed to the initiation, review and redesigning of the programmes. Most of the subjects offered in the UG and PG courses are conventional in nature. The course content of the UG Commerce has professional orientation. The college may submit proposals to UGC to sponsor a few career-utility oriented courses. The management may consider to offer courses like Indian Monuments and Tourism, Master in Financial Management and Control, at the PG level. The management may take initiative to develop a formal mechanism to receive feedback from the students, peers and employers on the teaching programmes. The programmes offered by the college are in conformity with the mission, goal and objective of the college.

Criterion-II : Teaching, Learning and Evaluation

Admission to different courses offered by the college is based on academic performance and on the principle of first come first serve basis to provide educational facilities to the backward, poor and rural students. The college Admission Committee helps the students in choosing the course suitable to them considering their socio-economic conditions. Immediately after the admission is over, teachers conduct the minimum subject knowledge test to assess the skill and knowledge of the student for that particular programme. Tutorials, class tests, unit tests and terminal examinations are conducted in regular intervals to assess and evaluate the students. The students are encouraged to

present seminars. Meritorious students are provided one free set of books for the whole academic year. The institution may seek UGC assistance to run remedial courses in some subjects.

The temporal plan is annual for UG and PG courses. The syllabi are unitized. Teachers prepare teaching plan and maintain academic diary to record daily progress on teaching. The lecture method of teaching is supplemented with demonstrations, field visits, seminars and guest lectures. Teachers of the Geography Department use teaching aids like models, graphs, maps, OHP, slide projector etc., in classrooms. These teaching aids are also used in seminars. The management should encourage all the teachers to use teaching and audio-visual aids in the classrooms on regular basis.

The teaching and working days of the institution are in conformity with the UGC norms. Teachers' recruitment is as per University/Government guidelines. The management has appointed temporary and on clock hour basis teachers to meet the academic needs. The college organizes workshops, seminars and conferences. The department of Geography had hosted the state level Geography conference and a workshop on the new syllabus of Geography of the University in January 2003. The Geography Department is physically and academically well-equipped. One book edited by a teacher of the Department of Marathi is part of the university syllabus for M.A. Marathi. The college offers facilities for the B.Lib. Science course of Yashwantrao Chavan Maharashtra Open University.

The college has introduced self-appraisal method for the evaluation of teachers. Students give their feedback on the performance of teachers on a prescribed format, which needs to be retained and refined. Examinations are conducted as per University rule and the college vigilance squad for examination consisting of senior teachers ensure that examinations are free from any unfair means. Teachers of the college are sincere, committed and dedicated to their duties.

Criterion-III: Research, Consultancy and Extension Activities

Out of the 35 teachers 7 possess M.Phil. and 6 have Ph.D. degree. Fourteen teachers are pursuing their research for Ph.D. and one for M.Phil. Teachers are encouraged to attend seminars and conferences. Eight teachers have attended seminars, conferences and workshops during the last two years including a teacher of the Department of Public Administration who has attended an international workshop held in Sri Lanka. A few teachers of the department of Marathi and Economics have published articles and books. The college has a research committee. Five research projects have been submitted to UGC for financial assistance. The college has organized few workshops and seminars. More such seminars and workshops may be organized with UGC assistance for academic growth of the college. The college is yet to offer consultancy services though the scope is limited.

The college gives importance to extension activities and has a designated person in-charge of extension activities. The extension activities of the college are in the field of health and hygiene awareness, adult education and literacy awareness, AIDS awareness, medical camps, blood donation camps, environmental awareness, tree plantation and population education. Students and teachers are encouraged to participate in extension activities. Students excelling in extension activities are awarded prizes, given special library facilities and their names are highlighted on the notice board of the college. The college organizes extension activities in collaboration with GOs like Police, District Collector etc and NGOs like Rotary Club and Mission Hospital. The college has vibrant NSS units which are involved in community oriented programmes.

Criterion-IV: Infrastructure and Learning Resources

The campus of the college has come up in 1999. It has adequate infrastructure and learning resources. The college has adequate number of classrooms, computer center, seminar hall, two guest rooms, reading



room, canteen, open auditorium, open study centre, vehicle parking space, accommodation for administrative work and sports facilities which includes a mini gymnasium. The college has a master plan of the campus indicating the existing structures and the projected expansion in future. The classrooms are ventilated and well maintained. The campus is maintained clean and green by the help of the Class IV staff, students of the 'earn and learn' scheme and volunteers of NSS.

The college has a computer center having 19 computer systems and three printers. The computer section remains open from 7.30 a.m. to 5.30 p.m. in all working days. The computers are maintained through external agencies. The Central Library of the college has 22,961 books. The library subscribes to 50 magazines and periodicals, 17 journals and receives 19 periodicals on donation basis. It is subscribing to 19 newspapers (both vernacular and English). There is a reading room near the Library. The Library functions from 10 a.m. to 6 p.m. Reprography facility is available in the college. The computerization of the library is in progress and needs early completion. The college may provide a book bank facility.

The college has sports facilities for both indoor and outdoor games. The college also makes use of the government district stadium which is near the college whenever there is a need. There is a canteen in the campus to cater to the needs of the college family. The college has two furnished guest rooms. The college provides first aid medical facilities and once in a week a medical practitioner visits the college for two hours to provide free medical services and counseling.

The infrastructure of the college is put to optimum use as the college works in three shifts for the Higher Secondary section, UG streams and PG courses. The college has submitted proposals to UGC for financial assistance for the library building and hostels. Efforts may be made to expedite the sanction of UGC assistance. The college may constitute a Cell to monitor all official transactions with the UGC.

Criterion-V: Student Support and Progression

The college publishes its prospectus annually, which contains all necessary information for students to pursue their courses. Courses are completed on time and the students appear in the University examinations. The results of the college are good and students of many departments at UG and PG level have secured University positions. A few students of the college have qualified in the NET and SET examinations. The college may make efforts to bring down the dropout rate in UG courses.

The alumni of the college consists of academics and other professionals. The college may develop a mechanism to record student progression to higher studies, self-employment and employment. The alumni association of the college has come into existence recently. The college should strengthen its interaction and relation with it for the growth and development of the college.

A number of students get scholarships provided by the government. The college offers free studentship to needy and meritorious students and offers a college open merit scholarship.

The college has a teacher guardian scheme under which senior staff members are appointed as teacher-guardians of different classes, they visit the class assigned to them, interact with the students and provide guidance to them to find solution to their problems. The college may consider to start a placement-cum-career guidance cell to guide the students for further studies and job opportunities. The students of the college participate in the games (indoor and outdoor) and sports events. One student has participated at the state level competitions and three have participated at regional level and have won prizes. The college has various associations/committees like Social Science Committee, Geography Committee and Commerce Committee etc., which organizes various activities. The college conducts cultural programmes through students participation and help them to develop a composite personality. One student of the college

have participated in the inter-university youth festival representing the university. The college publishes its magazine annually and has wallpaper system in which students express their literary talent.

Criterion-VI: Organisation and Management

The college is managed by the Matsyodari Shikshan Sanstha. There is also a Local Managing Committee as per the provisions of the University Act. The Council consists of the President of the Managing committee as Chairman, representatives of teachers, non-teaching staff members and the Principal is the Member Secretary. There are a number of committees to assist the Principal. There is a committee named as College Administration and Supervision Committee under the Chairmanship of the Principal to look after the day-to-day affairs. This Committee supervises the departmental activities and work schedule. The In-charge Principal, Vice-Principal and the Examination Committee members ensure that the examinations are conducted as per rules. The Management recruits temporary and on clock hour basis teachers to meet the academic requirements.

There is self-appraisal method to evaluate the performance of the teachers. The self-appraisal report submitted by the teachers are considered by the College Administration and Supervision Committee. The efficiency of the non-teaching staff is assessed by the Principal and HOD's. The College prepares its budget annually. The college budget is deficit. The unit cost of education is Rs.10,413/-. The accounts are updated and well kept. The college uses the services of a lecturer in the department of commerce and a local income tax consultant as internal auditors. A Chartered Accountant audits the college accounts. There are no audit objections.

The college management makes efforts to redress the grievances of the staff through the College Administration and Supervision Committee. It will be better if a separate grievance redressal committee is constituted to look after the grievances of the staff and the students. The management may encourage the office staff to undergo computer

training in accounts and office keeping. Teachers and staff may go for health insurance policies. There is cordial relationship between the management, staff and students. Students are disciplined and life moves in the campus in a harmonious atmosphere.

Criterion-VII: Healthy Practices

The Peer Team has identified few healthy practices, which are enhancing the academic environment of the college. These are as follows:

- The college has a mechanism for internal quality checks, tutorials, unit tests and terminal examinations.
- The college conducts minimum subject knowledge test to assess the knowledge and skills of a student for a particular programme.
- The college organizes guest lectures, addressed by eminent academics and public figures.
- The college has a dress code for students, teachers and non-teaching staff members.
- There is a Staff Academy of lecturers which arranges one lecture every month addressed by a teacher of the college on an important issue.
- The college has developed an Open Study Centre for its students.
- Students and teachers contribute to the cleanliness of the campus.
- The walking track in the campus is made available to the public for morning walk.
- Students and teachers are debarred from using horns of their vehicles to keep the campus free from sound pollution.
- The college has a system of teacher-guardian scheme to provide guidance and suggestion to the students.
- The college has a master plan and quotations of great leaders, reformers and scholars are on display in the campus.

- The college provides two sets of free uniforms sponsored by alumni to needy students.

Section-III

Overall Analysis

The Peer Team after going through the Self-Study Report of the college and its visit, is pleased to record that the institution has succeeded to a great extent in translating its mission and goals into academic practices. It has stood for providing higher education to the poor and educationally backward students of the region. Talented and dedicated faculty, sincere In-charge Principal, committed management, beautiful and pollution-free campus, adequate infrastructure facilities and the healthy practices are the noteworthy features of the college. The examinations are conducted as per University rules. Results of the college are good and some students in various disciplines have secured University positions. Extra and co-curricular activities of the college is in consonance with its goals and mission. There is team spirit and cordial relation between the different components of the college.

Keeping in view the future growth of the college and maintenance of quality in higher education the Peer Team makes the following recommendations:

Recommendations

1. The college may offer a few career oriented courses like BBA, Home Science, Performing Arts and Multimedia at the UG level and Indian Monument and Tourism, Master in Financial Management and Control at PG level on self financing basis.
2. Short term courses on Fashion Designing, Food Processing and Taxation and Text Procedure may be offered on self financing mode, besides some career oriented utility courses identified by UGC.



3. The management may take the initiative to develop a mechanism to get feed back from academic Peers and employers on teaching programmes and offering new courses.
4. The college may establish a language laboratory and offer a programme on communication skills development.
5. Remedial classes may be taken for the socially disadvantaged students.
6. The college may offer coaching to the students for various competitive examinations.
7. Use of modern teaching aids in classrooms and seminars may be made compulsory.
8. The college may develop a mechanism to make the students computer literate.
9. A placement and career guidance cell may be constituted to offer guidance to the students for further studies, self-employment and job opportunities.
10. A women's cell may be formed to offer counseling to the girls students on women empowerment.
11. Teachers of the college may be motivated to institute a few scholarships for the needy and deserving students.
12. Since the college is situated at a distance from the main city centre the college may consider to provide transport facility on self financing basis.
13. Teachers of the college may be encouraged to become members of professional bodies in their field and attend seminar and conferences organized by such associations to get themselves exposed to latest trends in their field.
14. Teachers may be motivated to establish contact with teachers and researchers of universities and research institutes to undertake research activities.
15. Hostel for the boys and girls may be constructed and the UGC assistance for this purpose may be utilized expeditiously.

16. The college may consider to constitute a UGC cell to make all correspondence and maintain liaison with UGC.
17. To run the PG courses, the college needs to appoint more teachers on regular basis.
18. Regular interaction with parents and alumni may be held on teaching programmes and this alumni may be motivated to help the college in its development.
19. Computerization of the Library, Academic work and Accounts needs urgent attention.
20. The college may approach UGC opening a Yoga centre.

The members of the Peer Team would like to place on record their sincere thanks to the In-charge Principal, faculty, non-teaching staff, students, parents, alumni and members of the Management Committee for their co-operation. The team wishes this college a bright future.

Names and Signatures of the Peer Team Members:

1. **(Dr. S. P. Singh)**
(Chairman)

2. **(Dr. J. K. Mohapatra)**
(Member)

3. **(Dr. N. J. Chinoy)**
(Member)

S.P.S. 25/12/2003

J.K.M. 25.12.03

N.J. Chinoy 25/12/03

I have gone through the report. I agree with it.



Railwood

R.J. Gaikwad **Principal**
Matsyodari Shikshan Sanstha
In-charge Principal, Commerce & Science College,
Matsyodari Shikshan Sanstha,
Arts, Commerce & Science
College, Jalna, Maharashtra.

Quality Profile

Name of the Institution : Matsyodari Shikshan Sanstha's
Arts, Commerce & Science College
Place : Jalna, Maharashtra

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	75	40	3000
III. Research, Consultancy and Extension	80	05	400
IV. Infrastructure and Learning Resources	73	15	1095
V. Student Support and Progression	80	10	800
VI. Organisation and Management	75	10	750
VII. Healthy Practices	85	10	850
		100	$\Sigma C_i W_i = 7645$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7645}{100} = 76.45$$

Head
Director